



Asia-Pacific Network for Sustainable  
Forest Management and Rehabilitation  
亚太森林恢复与可持续管理组织

Agenda item 2

APFNet/BoD/ENG/2019/01-1

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Prepared by: Secretariat

Purpose: Adoption

## **Fifth Meeting of the APFNet Board of Directors**

20-22 March 2019 | Ulaanbaatar, Mongolia

### **Provisional Agenda with Annotations and Timetable**

- 1 Call to order
- 2 Adoption of agenda
- 3 APFNet's work 2018
- 4 Report of Mid-term Review of APFNet Strategic Plan 2016-2020
- 5 APFNet 10-year review
- 6 APFNet's annual work plan and budget 2019
- 7 Board's work
- 8 ED performance evaluation
- 9 Dates and venue of next meeting
- 10 Forum discussion: Agenda items for next Board meeting
- 11 Other matters
- 12 Approval of decisions
- 13 Adjournment

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**20 March 2019**

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<b>Time</b>	<b>Agenda items and documents/materials</b>
09:00-	ED-PE Committee meeting ( <i>Venue: tbd</i> )
10:00	<i>Committee will meet with ED to discuss draft ED Performance Evaluation report.</i>

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**Board meeting**

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	1 <u>Call to order(5')</u> <i>Chair will introduce attendees and confirm quorum achieved for decisions.</i>
	2 <u>Adoption of agenda(5')</u> <i>Board will approve agenda items and meeting arrangements.</i> [D] Provisional agenda with Annotation and Timetable [APFNet/BoD/ENG/2019/01-1]
	5 <u>APFNet 10-year review(50')</u> (5.1)Review plan(30') <i>Independent review team will introduce draft review plan for APFNet's 10-year review, and Board will consider and comment on the plan.</i> [D]Detailed Review Plan of APFNet Ten-Year Review(Draft) [APFNet/Council&BoD/ENG/2019/06]
10:00	(5.2) Advisory Group(20') <i>Creation of a task-bound Advisory Group under the Board will be considered and decided on.</i>
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12:00	[D]Terms of Reference for Advisory Group of Ten-year Review(draft) [APFNet/BoD/ENG/2019/02]
	<i>(15 minute tea/coffee break)</i>
	7 <u>Board's work(30')</u> (7.1) Board's work in review 2018 <i>Chair will brief work of Board as a whole, his effort on development of the organization, and invite the other Board members to share efforts made to support and guide APFNet.</i> [D] Board's Work in Review 2018 [APFNet/BoD/ENG/2019/03]
	(7.3) Nomination and selection of Board members for 2020-2022 <i>Board will review its composition, performance and effectiveness, and decide on number of seats coming open in 2020 and required eligibility.</i> [D] Board Composition, Performance and Effectiveness [APFNet/BoD/ENG/2019/05]

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8 ED performance evaluation(executive session)

(8.1) ED-PE 2018 (15')

*ED-PE committee will report on the evaluation conducted and present draft evaluation report for Board's approval.*

[D] Draft Report of ED-PE 2018 [APFNet/BoD/ENG/2019/06]

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12:00-

*Lunch break (venue tbd)*

14:00

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14:30-

Attendance to 5th Council Meeting

17:00

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18:00-

*Reception(venue tbd)*

19:00

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**21 March 2019**

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<b>Time</b>	<b>Agenda items and documents/materials</b>
09:00-12:00	Attendance to 5th Council Meeting
12:00-14:00	<i>Lunch break (venue tbd)</i>
3	<u>APFNet's work 2018(20')</u> <i>Boards may provide further comments, on the basis of Executive Director's highlights of annual achievements and issues and Council's comments.</i> [D] Implementation of APFNet's Work Plan 2018 [APFNet/Council&BoD/ENG/2019/01] Report for 2018 Project Concept Note Appraisal [APFNet/Council&BoD/ENG/2019/02] APFNet Project Implementation 2018 [APFNet/Council&BoD/ENG/2019/03] APFNet Financial Status Analysis Report 2018 [APFNet/Council&BoD/ENG/2019/04]
4	<u>Report of Mid-term Review of APFNet Strategic Plan 2016-2020(20')</u> <i>Board may provide further comments on the review, on the basis of Council's comments.</i> [D] Internal Midterm Implementation Review Report of The APFNet Strategic Plan 2016-2020 [APFNet/Council&BoD/ENG/2019/05]
14:00 - 17:00	
6	<u>APFNet's annual work plan and budget(AWP&amp;B) 2019(20')</u> <i>Board will consider and approve the proposed work plan and budget, on the basis of Executive Director's introduction and Council's comments.</i> [D] Proposed APFNet's Work Plan and Budget 2019 [APFNet/Council&BoD/ENG/2019/07]
	<i>20 minute coffee break</i>
7	<u>Board's work(1hr30')</u> (7.2) Board's responsibilities and engagement 2019 <i>Board will discuss and decide on specific engagement of members in 2019, to enhance Board's oversight of, guidance to and technical support for APFNet.</i> [D] Proposed Work Plan 2019 for Board of Directors [APFNet/BoD/ENG/2019/04] (7.4)Review of Rules of procedure <i>Boards will decide on whether to conduct a review of its Rules of Procedure.</i>

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18:00-  
19:00      *Board Chair's dinner(venue tbd)*

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**22 March 2018**

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<b>Time</b>	<b>Agenda items and documents/materials</b>
	8    ED performance evaluation(20') (8.2) ED-PE 2019 <i>Board will decide on composition of ED-PE committee 2019.</i>
	9    Dates and venue of next meeting(5') <i>Board decides on dates and venue of the sixth meeting of Board in 2020, in consideration of Council's decision on next Council meeting.</i>
09:00	10   Forum discussion: <i>Items for next Board and Council meetings(15')</i>
-	11   Other matters <i>Board may consider any matters brought under this item.</i>
12:00	<i>30 minute break</i>
	12   Approval of decisions <i>Board considers and approves the draft decisions and recommendations prepared by the secretariat.</i>
	13   Adjournment <i>Chair announces the adjournment of the meeting.</i>
12:00- 13:00	<i>Lunch(venue tbd)</i>

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**After Board meeting**

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1. ED-PE committee 2019 may meet with ED
  2. Board Advisory Group may meet with the review team of APFNet 10 year review
  3. Interviews maybe arranged between Board members and 10 year review team
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