



## Asia-Pacific Network for Sustainable Forest Management and Rehabilitation

### Agenda

Third Meeting of the APFNet Interim Steering Committee

5 June 2013

Golden Spring Hotel, Kunming, Yunnan province, China

<b>4 June, Tuesday, Arrival</b> Registration from 17:00 – 18:00 at the hotel lobby		
<b>Wednesday, 5 June 2013</b>		
0830 – 0900	Registration & distribution of the meeting package <b>Meeting room at 20<sup>th</sup> Floor, Golden Spring Hotel</b>	
<b>Time</b>	<b>Agenda Item</b>	<b>Chair/facilitator</b>
<i>Opening session</i>		
0900 – 0910	Opening remarks by Madame Yin Hong, Chair of the Interim Steering Committee, Vice Minister, State Forestry Administration (SFA), China; who will entrust Mr. Su Chunyu, Director General of International Cooperation of SFA to chair the meeting on her behalf	Chair: Mr. Su Chunyu, Director General of International Cooperation, SFA
0910 – 0920	Introduce the representatives of the members of the Interim Steering Committee present in the meeting	
0920 – 0930	Organizational work: - Adopt the meeting agenda - Introduce the meeting facilitator	
0930 – 0950	<i>Group photo &amp; coffee/tea break</i>	
<b>Session 1</b> – Report on the APFNet progress in 2012 and deliberate on the APFNet Annual Work Plan 2013		
0950 – 1010	Report on the APFNet progress in 2012 and introduction to the APFNet Annual Work Plan 2013 - Mr. Qu Guilin, Executive Director, APFNet Secretariat	Chair: Mr. Su Chunyu  Facilitator: Mr. Philip Antwelier
1010 – 1030	Deliberate on the APFNet Annual Work Plan 2013 Make recommendations	
1030 – 1040	Reporting on the process of accepting the <i>APFNet Operational Framework</i> in written forms - APFNet secretariat	
<b>Session 2</b> – Deliberate on the next steps for APFNet's institutional development		
1040 – 1100	Discussion on the draft Plan for Establishing the	Chair:

	Initial Board of APFNet and also brief introduction to developing the Council to incorporate APFNet interim steering committee and focal points meeting - Presented by the APFNet Secretariat	Mr. Su Chunyu  Facilitator: Mr. Philip Antwelier
1100 – 1140	Discussion on the institutional development plan for APFNet	
1140 – 1200	Summary of the comments, recommendations, and a tentative timetable	
1200 – 1400	Lunch, buffet at the first floor, Golden Spring Hotel	
<b>Session 3</b> –Discuss and provide recommendations on the rules and regulations related to the operation of the APFNet bodies		
1400 – 1500	Introduce the draft Rules of Procedure of the APFNet Project Appraisal Panel - Explained by the APFNet Secretariat - Discussion	
1500 – 1530	Introduce the Staff Regulations of APFNet Secretariat - Explanation by Mr. Qu Guilin, Executive Director, APFNet Secretariat Discussion	Chair: Mr. Su Chunyu
1530 – 1550	Coffee/tea refreshment	Facilitator: Mr. Philip Antwelier
1530 - 1600	Discussion on the Staff Regulations of APFNet Secretariat continues	
1600 – 1630	Other business – if any	
1630 – 1650	Decide on the details of the next meeting of the APFNet interim steering committee	
1650 – 1700	Conclusion by the Chair	
1830 – 1930	<i>Reception at Second Floor, Golden Spring Hotel</i>	